



New Brunswick
Nouveau Brunswick
Serving people with disabilities since 1966
Au service des personnes handicapées depuis 1966

65, rue Brunswick Street, Fredericton, N.-B., E3B 1G5

Tel: 506-458-8739
Fax: 506-457-2863
E-mail: info@easterseals.nb.ca
Web: www.easterseals.nb.ca

Jack O'Lantern
31 Dead End Drive
Halloweentown, NB
E6E 6E6

31 October 2019
Phone Number: **313-1313**

Equipment: XXXXX

Number: **C XXXXX**

Dear XXXX

This equipment is recycled equipment, which has been cleaned, disinfected, and rebuilt to meet your individual needs. It is on loan to you through the Personal Services Program (PSP), and is registered as part of the Easter Seals NB (ESNB) recycling program.

Repairing Equipment

Please take good care of this equipment. ESNB is a non-profit agency, and does not always have funds to repair or replace equipment on loan to you.

If the equipment is motorized, ex: lifts, wheelchairs, scooters, etc., it is your responsibility to arrange and pay for regular maintenance and upkeep, as well as replacing batteries. You may obtain additional information on repairs, parts, and maintenance by calling ESNB.

ESNB needs to be notified immediately if the equipment becomes broken, lost, or unusable.

Once a year, ESNB will contact you to check on the status of the equipment.

Returning Equipment

In the future, if you no longer require this equipment, you need to contact ESNB. Returning unneeded equipment to ESNB helps others who have similar needs.

The equipment has a gold sticker attached, with contact information for ESNB. When you are ready to return the equipment, you may contact ESNB toll-free at [1-888-280-8155](tel:1-888-280-8155), or e-mail the Returns Coordinator at returncoord@easterseals.nb.ca.

The Returns Coordinator will help you assess the equipment. If it is recyclable, they will arrange to have it returned to ESNB at no cost to you.

Supporting ESNB

ESNB accepts donations of equipment, as well as financial donations: this enables ESNB to loan equipment to you, and to others who have no other means to obtain it. If you would like to support the Personal Services Program, please contact us.

We hope this equipment serves you well. If you have questions about your equipment, or this letter, please reach out to us by phone or e-mail.

Debbie Nash
Equipment Returns Coordinator
returncoord@easterseals.nb.ca

Max McKeil-McCarty
Client Coordinator
clientcoord@easterseals.nb.ca

ENCL: Donation appeal